

RWANDA NATIONAL EXAMINATIONS COUNCIL



B.P. 3817 KIGALI

TEL/FAX 586871

Web site : www.rnec.ac.rw

REQUEST FOR PROPOSALS N° 004/S/2009-N/RNEC

TITLE: Maintenance OF ICT Equipment of Rwanda National Examinations Council (RNEC)

FINANCING: Rwanda National Examinations Council.

1. The Rwanda National Examinations Council invites bids for the Maintenance of ICT equipment of Rwanda National Examinations Council.
2. The tender is open on equal terms and conditions to all competent companies enlisted in the Rwanda Register, whose activities are recognised by Rwanda Public Procurement Authority (RPPA).
3. The tender is in four Lots:
 - Lot1:** Maintenance of Two Dell servers.
 - Lot2:** Maintenance of Central UPS
 - Lot3:** Maintenance of 8 Heavy duty Photocopiers
 - Lot4:** Maintenance of all printers, scanners, Fax, computers and other accessories at the RNEC
4. Invited bidders may obtain the tender document from the Central Secretariat , from Tuesday , September 29, 2009 upon presentation of a deposit slip of a non refundable fee of RWF 10.000 deposited on the account N° 120.00.46 ***Rwanda Revenue Authority*** of the State Paymaster opened at the National Bank of Rwanda.
5. Bids well printed, signed, stamped, properly bound and prepared in English language shall be presented in three (3) copies (an original and two copies) and addressed to **the Executive Secretary, RNEC**, P.O. Box 3817 Kigali-Rwanda.
6. Bids shall be deposited at the Central Secretariat of the Rwanda National Examinations Council not later than Tuesday, October 27, 2009 **at 9hr 00 prompt.**
7. All bids must be accompanied by **a bid guarantee** equivalent to RWF 500,000 issued by a reputable Bank or other financial institution in Rwanda. Bid will remain valid for 90 days as of the date of the bids deposit.
8. The bids will be valid for 90 days from the date of deposit of bids.
8. Payment will be made on the state's ordinary budget.

9. The opening of bids will take place on the same day at 10hr.00 prompt at the Rwanda National Examinations Council in the presence of bidders or their representatives.

Done at Kigali, on September 29, 2009.

John RUTAYISIRE.

Executive Secretary

Rwanda National Examinations Council.